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*Politeia* Oxford  
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The practical e-guide that gives you the skills to succeed as a project manager. Discover how to improve your project management skills by defining a project brief, identifying stakeholders, and building a strong team. You'll also learn useful tips for initiating projects, setting deadlines, and managing your budgets. *Essential Managers* gives you a practical "how-to" approach with step-by-step instructions, tips, checklists, and "ask yourself" features showing you how to focus your energy, manage change, and make an impact. DK's *Essential Managers* series contains the knowledge you need to be a more effective manager and hone your management

style. Whether you're new to project management or simply looking to sharpen your existing skills, this is the e-guide for you. *The Quest for Quality of Work Life* Juta and Company Ltd This work includes a thorough treatment of the roles of our organizational culture and leadership that provide the seedbed for quality work life. The values encapsulated in the organizational value structure will determine the way operations are conducted. The operational conditions deal with the creation of a safe, healthy and motivating environment. Management is fast becoming of vital importance in all industries but

particularly in mining and manufacturing. Quality of work life is not the sole responsibility of an organization and its management structures. The individual must accept part of the responsibility. This book provides extensive guidance on issues such as preparation to deal with change through the development of transformational intelligence, self-management skills and personal financial management. This book is the among the first in South Africa and one of few in the world to provide a holistic overview of the creation, development and maintenance of quality of work life (QWLO) in organizations.

The Stone Age to Day in Dutch New Guinea

Springer

An entrepreneurial and managerial approach. Continual increases in wealth and leisure time have given a sharp rise to tourism, which resulted in the rapid development of tourism - related ventures such as hotels, bed and breakfast accommodation, travel agencies, restaurants, theme parks, event companies, resorts, tourist guides and tour operators, to mention a few. "New Tourism Ventures: An Entrepreneurial and Managerial Approach" provides a definitive grounding of how to create and manage such tourism ventures. It takes an entrepreneurial and managerial approach

to the subject, underpinning the various concepts associated with entrepreneurship and demonstrating the linkages of the subject with the tourism economy within the context of international best practice and research.

**Administrative Management** CRC Press

Operations Management Pearson South Africa Operations Management Administrative Management Juta and Company Ltd  
Readers' Guide to Periodical Literature  
CRC Press

Features - Operations Management: Sustainability and Supply Chain Management provides a broad introduction to operations in the contemporary business

environment. It explains operations management (OM) concepts in a realistic and practical manner by using case studies related to a wide range of products, services, and sectors from around the globe. An extensive collection of practice problems is included in the book to encourage application-oriented, active learning. These problems are supported by various solved problems and worked examples that can help students to complete and understand assignments even when they are not in class.

Operations Management

Routledge  
Operations Management is an undergraduate text at

universities and universities of technology that focusses on the managerial practices required in the manufacturing of products and provision of services.

*Operations*

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Artificial Intelligence

Illuminated presents an overview of the background and history of artificial intelligence, emphasizing its importance in today's society and potential for the future. The book covers a range of AI techniques, algorithms, and methodologies, including game playing, intelligent agents, machine learning, genetic algorithms, and

Artificial Life. Material is presented in a lively and accessible manner and the author focuses on explaining how AI techniques relate to and are derived from natural systems, such as the human brain and evolution, and explaining how the artificial equivalents are used in the real world. Each chapter includes student exercises and review questions, and a detailed glossary at the end of the book defines important terms and concepts highlighted throughout the text.

Artificial Intelligence

Illuminated Jones &

Bartlett Learning

English and Afrikaans

with abstracts in

English.

*London's Airports*

Springer

In this work,

outstanding, recent

developments in various disciplines, such as structural dynamics, multiphysics mechanics, computational mathematics, control theory, biomechanics, and computer science, are merged together in order to provide academicians and professionals with methods and tools for the virtual prototyping of complex mechanical systems. Each chapter of the work represents an important contribution to multibody dynamics, a discipline that plays a central role in the modelling, analysis, simulation and optimization of mechanical systems in a variety of fields and for a wide range of applications.

*Introduction of an Evaluation Model for*

*the Pharmaceutical Industry* OUP Southern Africa

The success, growth, and virtually limitless applications of nanotechnology depend upon our ability to manipulate nanoscale objects, which in turn depends upon developing new insights into the interactions of electric fields, nanoparticles, and the molecules that surround them. In the first book to unite and directly address particle electrokinetics and nanotechnology, *Nanoelectromechanics in Engineering and Biology* provides a thorough grounding in the phenomena associated with nanoscale particle manipulation. The author delivers a wealth of application and background

knowledge, from using electric fields for particle sorting in lab-on-a-chip devices to electrode fabrication, electric field simulation, and computer analysis. It also explores how electromechanics can be applied to sorting DNA molecules, examining viruses, constructing electronic devices with carbon nanotubes, and actuating nanoscale electric motors. The field of nanotechnology is inherently multidisciplinary-in its principles, in its techniques, and in its applications-and meeting its current and future challenges will require the kind of approach reflected in this book. Unmatched in its scope, Nanoelectromechanics in Engineering and

Biology offers an outstanding opportunity for people in all areas of research and technology to explore the use and precise manipulation of nanoscale structures. [The Story of Alchemy and the Beginnings of Chemistry](#) Springer Science & Business Media  
Seminar paper from the year 2015 in the subject Business economics - Business Management, Corporate Governance, grade: 81%, European College of Business and Management (ECBM) London, language: English, abstract: According to Plenert, Operations Management (OM) can be defined as the management of activities that enable an organisation to transfer a range of



basic inputs (raw materials, energy, customer requirements, information, skills, finance) into outputs that deliver the organisation's primary products and services to the end customer. That definition is enlarged by adding factors such as inventory management, supply and logistics, design decisions related to capacity planning and scheduling, quality assurance and the management of processes and human resources in order to ensure that the right skill base is developed and utilised.

**Success Factors of Regional Strategies for Multinational Corporations** Prentice Hall

This book is the first

Southern African edition of Stephen P. Robbins's Organizational Behaviour, the best-selling organisational behaviour textbook worldwide.

**Proceedings of the 9th ECCOMAS Thematic Conference on Multibody Dynamics** Routledge

An author subject index to selected general interest periodicals of reference value in libraries.

**Global and Southern African Perspectives** GRIN Verlag

The roles and responsibilities of administrative managers are identified and explained in this updated and comprehensive resource on managing the information needs

of an organization to facilitate timely, relevant, and accurate communication. Topical case studies and practical examples illustrate the knowledge and skills required for success in office management. Whether managing cultural diversity in the work place or learning proper business ethics, the instructions outlined in this guide provide the basis for arriving at meaningful decisions that can make a candidate an asset in any office environment.

**The Electrical Engineering Handbook - Six Volume Set, Third Edition** Lulu.com

'Reinventing the Information Technology Department' is both anecdotal and informal

but deals with a subject which is of vital interest to Chief Information Officers and IT Managers, addressing questions such as: \* How does the IT department keep pace with business change? \* How do we provide stable and responsive IT platforms? \* How do we add recognised value to the organisation? \* How do I reinvent my department? \* How do I get onto the board? It offers an alternative view of the new roles of the in-house IT function and proposes a rethink about IT services within companies, suggesting a self-help approach to redefining/reinventing in-house IT for CIOs. The author explains that new modes of business thinking and

operation are essential if a company is to succeed in the near future and in light of this covers topics such as self-organising systems, knowledge management, multi-stakeholder perspectives, and empowerment initiatives in relation to the overall business and in particular the IT function. Each chapter contains implementation templates for the readers to take themselves through the repositioning or reengineering of the IT function and their own departments.

**Multibody Dynamics**

**2019** Pearson Education India  
Monika Futschik introduces an evaluation model that allows a holistic assessment of the

advantages and disadvantages of electronic batch recording solutions versus traditional paper batch ticket solutions. In comparison to former studies, this newly developed evaluation model considers the change management efforts and the financial investments required for system deployment. The model proves the overall performance value through the implementation of electronic batch recording solutions and supports decision-makers in finding the most effective solution. The development and effectiveness of this model is based on various surveys, expert interviews, a Delphi study as well as a case study with a real-life

pharmaceutical company. The outcome of her research can be easily applied to other industries as well.

Business Logistics Management

Casemate Publishers  
Social Justice and International Education: Research, Practice, and Perspectives brings together a group of educators, scholars, and practitioners in the field of international education who are doing important and innovative work promoting social justice, confronting inequality, and fostering social responsibility in a global context. The book does not operate on a singular definition of social justice; rather, the authors describe their own working definition and how it

has guided their international education work. Divided into three parts, the book explores social justice research, social justice in practice, and different perspectives from practitioners across the field.

**Appropriate Degrees of Management Autonomy and Product Adaptation**

Library of Alexandria  
Operation Strategy Second Edition Nigel Slack and Michael Lewis Ideal for Advanced Undergraduate and Postgraduate students, this book builds on concepts from Strategic Management, Operations Management, Marketing and HRM to give students a comprehensive understanding of Operations Strategy.

Features  
Comprehensive and accessible with authoritative authorship and an excellent blend of theory and practice A European context Engaging case studies Teaching resources including an Instructor's Manual with extensive case notes and PowerPoint slides  
atwww.pearsoned.co.uk/slack. What's New? This new edition has been focused to concentrate on the most significant topics in the subject, with 10 chapters replacing the previous 15. New material has been added and coverage of some older topics has been revised (see new table of contents). End-of-chapter case exercises have been replaced by a major

end-of-book section of 'Harvard-type' cases. New to the Instructor's resources online: additional cases and a set of questions and answers for class use / exam use. New coverage of hot topics, such as the implications of ERP and Six Sigma on ops strategy, agility and it's inter-relationship with lean, supply management issues, operations strategy for competitive advantage and SCM, and implementation.

**Urban Habitats** Juta and Company Ltd  
In his 1959 address, "There is Plenty of Room at the Bottom," Richard P. Feynman speculated about manipulating materials atom by atom and challenged the technical community "to find ways of

manipulating and controlling things on a small scale." This visionary challenge has now become a reality, with recent advances enabling atomistic-level tailoring and control of materials. Exemplifying Feynman's vision, *Handbook of Nanoscience, Engineering, and Technology, Third Edition* continues to explore innovative nanoscience, engineering, and technology areas. Along with updating all chapters, this third edition extends the coverage of emerging nano areas even further. Two entirely new sections on energy and biology cover nanomaterials for energy storage devices, photovoltaics, DNA devices and

assembly, digital microfluidic lab-on-a-chip, and much more. This edition also includes new chapters on nanomagnet logic, quantum transport at the nanoscale, terahertz emission from Bloch oscillator systems, molecular logic, electronic optics in graphene, and electromagnetic metamaterials. With contributions from top scientists and researchers from around the globe, this color handbook presents a unified, up-to-date account of the most promising technologies and developments in the nano field. It sets the stage for the next revolution of nanoscale manufacturing—where scalable technologies are used to manufacture large

numbers of devices with complex functionalities.

*Nanoelectromechanics in Engineering and Biology* Pearson Higher Ed

Recent scholarship has revealed that pioneering Victorian scientists endeavored through voluminous writing to raise public interest in science and its implications. But it has generally been assumed that once science became a profession around the turn of the century, this new generation of scientists turned its collective back on public outreach.

Science for All debunks this apocryphal notion. Peter J. Bowler surveys the books, serial works, magazines, and newspapers published between 1900 and the outbreak of World War

II to show that practicing scientists were very active in writing about their work for a general readership. Science for All argues that the social environment of early twentieth-century Britain created a substantial market for science books and magazines aimed at those who had benefited from better secondary education but could not access higher learning.

Scientists found it easy and profitable to write for this audience, Bowler reveals, and because their work was seen as educational, they faced no hostility from their peers. But when admission to colleges and universities became more accessible in the 1960s, this market diminished and

professional scientists began to lose interest in writing at the nonspecialist level. Eagerly anticipated by scholars of scientific engagement

throughout the ages, Science for All sheds light on our own era and the continuing tension between science and public understanding.

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