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and Maintenance  
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Preventive

Maintenance, SOP -  
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Remote and replace  
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Preventive ... Hotel  
Maintenance is the  
most important  
backbone of all hotel

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 necessary. Check soap  
 dish & grab bars and  
 re-secure if necessary.  
 Towel racks re-secure  
 if required. Check toilet  
 privacy locks and  
 rescuer if required.  
 Check vanity light  
 fixtures replace any  
 fused bulbs. Check the  
 bath area light.SOP -  
 Engineering - Checklist  
 - Guest Bathroom  
 Preventive ...Check  
 Knobs and replace if  
 necessary. Check  
 Hinges & hinge pins  
 lubricate & secure if  
 required. Check Door  
 chain, viewer and  
 chain magnet. Check  
 Lock striker plates &  
 secure if required.  
 Check Night latch.  
 Door frame rubber  
 bumpers and replace if  
 necessary. Check Fire  
 exit plan & room rate  
 card. Check all doors  
 for smooth, tight  
 fit.Engineering -  
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...Preventative  
maintenance in hotel  
rooms goes beyond the  
furniture and fixtures  
in a room. In fact, air  
conditioning is one of  
the top areas for  
complaint in hotels .  
Whether it's undesired  
temperature levels (too  
cold or not cold  
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Maintenance Checklist  
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 DATE \_\_\_\_ A Heat  
 Pumps: Comment 1.  
 Secure knob on  
 thermostat 2.  
 Clean/change air filter  
 3. Clean air vent 4.  
 Clean mold 5. Clean  
 condensate drain 6.  
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 and Maintenance  
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 Facial tissue holder replace or re-secure.  
 Floor & wall tile (check grouting, whiten if

necessary. Check soap dish & grab bars and re-secure if necessary. Towel racks re-secure if required. Check toilet privacy locks and rescuer if required. Check vanity light fixtures replace any fused bulbs. Check the bath area light.

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Preventative  
maintenance in hotel

rooms goes beyond the furniture and fixtures in a room. In fact, air conditioning is one of the top areas for complaint in hotels . Whether it's undesired temperature levels (too cold or not cold enough) or strange or unpleasant odors coming from the A/C vents, this is a key area for hotel preventive maintenance crews to focus on.

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